

IO1230 Assembly Cost Controller and Estimator CIE-242

General information

Job category	Standard
Status	Published
Department	DIP/Directorate for Central Integration & Engineering
Division	CIE / Assembly & Operations Division
Section	CIE / AOP / Machine Assembly & Installation Section

Job description

Main job	Business Administration - Finance
Title of the position	Assembly Cost Controller and Estimator CIE-242
Job family	Experienced Functional Support - 3
Grade	G5
Direct employment	Required
Purpose	<p>To support the Machine Assembly & Installation Section Leader in matters related to the maintenance of the lifecycle estimate for assembly and installation.</p> <p>To participate in the development of the annual budget and multi-annual forecasts for assembly and installation.</p> <p>To monitor financial performance against schedule targets and report earned value.</p> <p>To prepare cost estimates related to the execution of the site activities, scope transfers and to support the planned procurement activities of the section.</p>
Main duties / Responsibilities	<p>Maintains and updates the lifecycle estimate for assembly and installation covering staffing and support resources, and procurement;</p> <p>Participates to the development/maintenance of the Machine Assembly & Installation (MAI) Contracting Plan;</p> <p>Develops, in close collaboration with the Finance and Budget Division, the annual budget and multi-annual budget forecasts for the Section;</p> <p>Monitors financial performance against targets and delivers performance reports;</p> <p>Working with assembly, installation and tooling engineers, develops or procures independent cost estimates for MAI procurements at the highest level of detail given the constraints of time, manpower, and level of design and scope maturity of the particular procurement;</p> <p>Ensures compliance with project-wide financial, progress reporting and estimating systems, processes and standards;</p> <p>Performs other duties in support of the project schedule as described in the Detailed Work Schedule and the Strategic Management Plan;</p> <p>Performs other duties linked to the above purpose upon management request, as necessary;</p> <p>Maintains a strong commitment to the implementation and perpetuation of the ITER Safety Program, values and ethics.</p> <p>Reports to the Machine Assembly and Installation Section Leader , in the Assembly & Operations Division;</p> <p>Acts as an interface with all Departments of the ITER Organization;</p> <p>In response to requests from the Director-General and/or the Director for Central Integration and Engineering, or proactively, informs the DG/Director for Central Integration and Engineering of any important and urgent issues that cannot be handled by the concerned line management and may jeopardize the achievement of the Project's objectives.</p>
Measures of effectiveness	<p>Carries out all of the duties/responsibilities described above;</p> <p>Generates and maintains coherent, comprehensive, and understandable documentation;</p> <p>Completes the objectives set in agreement with the Leader of the Machine Assembly and Installation Section:</p> <p>Ensures accuracy and reliability of the lifecycle and budget data;</p> <p>Ensures reliability and availability of the reports.</p>
	<p>Id: 50000879</p> <p>Project Construction Phase</p>

Applicant criteria

Level of study	Bachelor or higher degree
Diploma	Business Admin, Finance or other relevant
Level of experience	At least 8 years
Technical experience	<p>Experience in the area of financial controls related to site construction works, covering plant installation, site management and support, mechanical assembly, on large, complex, multi-disciplinary construction projects;</p> <p>At least 5 years' technical cost estimating experience in the area of mechanical construction works, preferably within the Nuclear Industry;</p> <p>Highly proficient in all of the key areas of cost engineering and estimating, including the preparation and review of approximate, preliminary, definitive and detailed cost estimates, and knowledgeable about the generally accepted industry best practice in this area;</p> <p>Extensive knowledge of commercial contracting practices;</p> <p>Demonstrated ability to manage the development of estimating systems that are fully integrated with other project management systems such as Primavera, Cobra, Pertmaster, and SAP.</p>
Social skills	<p>Ability to work effectively in a multi-cultural environment , Ability to work in a team and to promote team spirit</p> <p>Certification from the Association for the Advancement of Cost Engineering qualification (or equivalent) is desirable, but not essential;</p>
General skills	<p>Knowledgeable in the areas of project management, earned value performance measurement, risk management, tendering and contract administration, finance, budgeting, cost collection and job tracking;</p> <p>Ability to apply knowledge and original thinking to problem solving and issue resolution;</p> <p>Highly proficient in the use of commercial estimating software.</p>
Languages	English (Working)
Specific skills	Cobra, MS Office standard (Word, Excel, PowerPoint, Outlook), Primavera, SAP