

IO1652 Legal Officer - CAB-004

General information

Job category	Standard
Status	Published
Department	CAB / Cabinet of the Director-General
Division	CAB / Legal Affairs

Job description

Main job	Business Administration - Legal
Title of the position	Legal Officer - CAB-004
Job family	Functional Officer - 2
Grade	P3
Direct employment	Required
Purpose	<p>To assist the Legal Advisor in providing the line managers with legal advice and support in the field of public procurement for the implementation of the activities of the ITER Organization (IO) in the framework of the ITER Project and to handle matters involving issues of international, public and private law.</p> <p>To provide legal advice on the law applicable to the IO; demonstrating a profound understanding of the definition of international organizations, the rules and principles governing its operation, its structure and functioning, its procurement and of the relationship with other actors of international or national law, such as States, IO Members and stakeholders.</p>
Main duties / Responsibilities	<p>Prepares legal advice on diverse substantive and procedural questions of the ITER Organization (IO), which include those related to administration, procurement and other operational related matters, such as questions on liability, insurance, etc.;</p> <p>Provides legal advice on contract law in particular in the field of commercial law, public procurement, French construction law applicable to the ITER site, International Federation of Consulting Engineers (FIDIC) based contracts and the related claims and dispute resolution mechanisms (claim; Dispute Adjudication Board; arbitration);</p> <p>Participates in the preparation and follow-up of contracts in support to the procurement office ;</p> <p>Implements mechanisms of settlement of disputes for international organizations enjoying privileges and immunities;</p> <p>Performs extensive legal research & analysis and prepares legal interpretation, opinions, studies, reports, and correspondence in his/her scope of expertise;</p> <p>Identifies relevant new legal texts applicable to the IO in his/her scope of activities in order to inform the technical departments;</p> <p>Performs comparative analyses of the legislation and best practices of the different international organizations when required;</p> <p>May be required to assist in other areas of work of Legal Affairs, according to needs and priorities, as defined by the Legal Advisor;</p> <p>Performs other duties linked to the above purpose upon management request, as necessary;</p> <p>Maintains a strong commitment to the implementation and perpetuation of the ITER Safety Program, values and ethics.</p>
Measures of effectiveness	<p>Reports to the Legal Advisor in the Cabinet of the Director General.</p> <p>Acts as an interface between all the ITER departments and the ITER Domestic Agencies.</p> <p>In response to requests from the Director-General/ Head of the Cabinet of the Director General or proactively, informs the DG/ Head of Cabinet of any important and urgent issues that cannot be handled by the concerned line management and may jeopardize the achievement of the Project's objectives.</p> <p>Handles accurately and efficiently legal questions within the defined schedule;</p> <p>Issues proper and deep analyses upon request;</p> <p>Undertakes researches and studies allowing problem solving.</p>

Applicant criteria

Level of study	Master or equivalent degree
Diploma	Public Procurement Law, or relevant discipline
Level of experience	At least 8 years Knowledge in diverse law research sources & documents of references.
Technical experience/knowledge	At least eight years of legal/procurement experience in a similar position in an international organization; Experience in the implementation of the different methods for resolution of disputes in public procurement within the legal framework for public procurement; Experience in drafting clear and concise legal notes; Experience in managing legal files autonomously, being force of proposal.
Social skills	Ability to work in a team and to promote team spirit, Ability to communicate effectively Ability to communicate effectively; Ability to work under pressure within tight deadlines;
General skills	Ability to carry out assignments with discretion, in respect of confidentiality; adaptability, instructions and guidelines; Dynamic and proactive for his/her scope of work; Good planning, organization and negotiation skills.
Languages	English (Fluent)
Others	Knowledge of French to deal with site legal issues under French construction Law is considered as an asset. Good command of Microsoft Office Package.