

IO1244 Project Schedule Management Section Leader CIE-233

General information

Job category	Standard
Status	Published
Department	DIP/Directorate for Central Integration & Engineering
Division	CIE / Project Controls Division
Section	CIE/ PC/ Project Schedule Management Section

Job description

Main job	Project Management - Scheduling
Title of the position	Project Schedule Management Section Leader CIE-233
Job family	Section Leader
Grade	P5
Direct employment	Required
Purpose	<p>To lead the Project Schedule Management Section in Project Controls Division within Central Integration and Engineering (CIE) Directorate;</p> <p>To ensure the project is executed on schedule by making various recovery and preventive actions to catch up the schedule or to prevent slippage;</p> <p>To establish and maintain the basis of the project engineering and construction work processes for the effective and efficient configuration controls and system engineering management.</p> <p>Supervises & manages the activities of the Project Engineers to identify delays/problem areas from monitoring project performance data, assessing impacts & investigating causes, coordinating the establishment of recovery or preventive action plans & following up their implementation;</p> <p>Supervises & coordinates activities related to the implementation across ITER project of the Systems Engineering Management plan. Ensure inter-disciplines coordination;</p> <p>Supports the Project Control Division Head & the Director of the Department for ITER Project in the assessment of critical areas for the project, the preparation of status reports, the assessment & evaluation of solutions & in the coordination of the implementation of corrective/recovery actions;</p> <p>Proactively interacts with the other Divisions in IO & the Domestic Agencies to identify critical areas & to ensure that projects are completed according to ITER Plan;</p> <p>Provides effective leadership for the Section ensuring that the team members are motivated, work effectively with all organizations in the assessment & mitigation of project risks & in the resolution of issues & are constantly developing their skills/experience;</p> <p>Develops and maintains related work plans & procedures including necessary software tools for their implementation;</p> <p>Executes & delivers the Detailed Work Schedule in support of the Strategic Management Plan for scope budget & schedule of the systems in the Section & contributes to the staffing of the Section;</p> <p>Assures that IO's goals are achieved in a timely & effective manner meeting safety, quality, cost & schedule targets;</p> <p>Maximizes human capital & people's commitment to achieving IO goals;</p> <p>Provides leadership in safety;</p> <p>Builds & maintains relationship with internal & external stakeholders;</p> <p>Performs other duties linked to the above purpose upon management request, as necessary;</p> <p>Maintains a strong commitment to the implementation & perpetuation of the ITER Safety Program, values & ethics.</p>
Main duties / Responsibilities	<p>Reports to Project Controls Division Head</p> <p>Interfaces with other Divisions in ITER Organization, and the DAs for all matters of his/her responsibility</p> <p>In response to requests from the Director-General (DG) and/or Director of Central Integration & Engineering (CIE) Directorate or proactively, informs the DG/Director of CIE Directorate of any important and urgent issues that cannot be handled by the concerned line management and may jeopardize the achievement of the Project's objectives.</p> <p>Establishes work plans and coordinates the implementation of the plans in an efficient and</p>

Measures of effectiveness	<p>effective manner;</p> <p>Resolves conflicts or problems to recover delayed activities and/or to prevent delay;</p> <p>Ensures that a fully consistent and complete technical baseline is maintained through implementation of the management plans established;</p> <p>Responsible for Section deliverables that meet safety standards, quality schedule and cost requirements;</p> <p>Responsible for implementation of safety nuclear regulation and other safety standards of the section's work;</p> <p>Responsible for adherence to technical standards.</p> <p>Project Construction Phase</p>
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Applicant criteria

Level of study	At least Master's Degree or equivalent
Diploma	Engineering Field or other relevant field
Level of experience	At least 10 years
Technical experience	<p>Experience in the fields of Project Management, Coordination, Expediting , Technical Integration and/or Plant Engineering in large scale projects for the construction of nuclear power plants or fusion facilities or other plants; international experience would be an advantage.</p> <p>Knowledge and experience in the application of Configuration Control and Systems Engineering Management.</p> <p>Experience and skills in Project Control and Management is required.</p> <p>Experience and skills in planning and problem solving.</p> <p>Overall knowledge on project design engineering processes, procurement processes and construction & commissioning schemes.</p>
People management experience	At least 5 years' would be an advantage
Social skills	<p>Ability to work effectively in a multi-cultural environment , Ability to work in a team and to promote team spirit, Ability to communicate effectively, Good planning and organisational skills, Good negotiation skills</p> <p>Ability to provide effective leadership.</p> <p>Ability to motivate and develop the team members' skills and experience.</p> <p>Capability of managing and driving a group of project engineers.</p>
General skills	<p>Ability to negotiate with influence and convince internal and external stakeholders;</p> <p>Ability to communicate efficiently, and to maintain healthy and open relationships with various project stakeholders.</p>
Languages	English (Working)
Specific skills	MS Office standard (Word, Excel, PowerPoint, Outlook)