

ITER 국제기구 공모 직위 직무기술서 (제216차)

○ 2개 직위

구분	분야	소속	직위	Job No.	등급
①	안전 (SD)	Safety Department Security, Health & Safety Division	Occupational Health & Safety Section Leader	SD-028	P5
②			Occupational Health & Safety Officer	SD-025	P3

IO1900 Occupational Health & Safety Section Leader SD028

General information

Job category	Standard
Status	Published
Department	SD/ Safety Department
Division	SD / Security, Health & Safety Division

Job description

Main job	Safety - Security - Health
Title of the position	Occupational Health & Safety Section Leader SD028
Job family	Section Leader
Grade	P5
Direct employment	Required
Purpose	<p>To provide support to the Security, Health and Safety Division Head regarding the implementation of all the activities on the ITER site related to Occupational Health and Safety (OHS) and emergency management, following the scope defined below.</p> <p>To enforce and monitor the implementation and respect of OHS rules and regulations, directly on the ITER site, with a proper understanding of the specificity of the ITER project.</p> <p>To create, develop, monitor and implement safety culture, measures and plans foreseen in the Headquarters Agreement between the ITER Organization and the French Government.</p> <p>To develop and implement a proper Health and Safety (H&S) process & action plan.</p> <p>To ensure all ITER Organization activities comply with the H&S regulations for each phase of the ITER Project.</p>
Main duties / Responsibilities	<ul style="list-style-type: none">-Provides effective leadership for the Section ensuring team members are motivated and constantly developing their skills and experience;-Maximizes human capital and people's commitment to achieving the IO goals;-Contributes to the development of the staffing plan for the Section; Supports the development of a strong OHS leadership and emergency management and safety culture within the whole organization, including worksite and contractors, providing expertise on activities, communication, training requirements, assessments and implementation;-Provides leadership in OHS and supports the Division in maintaining consistent and integrated individual and organizational approaches in collaboration with Construction Management Agent (CMA) and Health and Safety Prevention coordinator (HSPC);-Benchmarks the application of French regulations concerning emergency management and employee H&S throughout the various phases of ITER project: design, construction, commissioning and operation;-Prepares the handover of the areas under the supervision of domestic agencies in term of OHS activities;-Develops, maintains and manages the emergency processes and organizes exercises in accordance with ITER Organization needs and host state regulations;-Coordinates on-call duty for Occupational Safety and be required to take part in the on-call duty service when established by the ITER Organization outside of normal working hours, including nights, weekends and public holidays;-Takes part, and/or leads when necessary, in incident and accident investigations;-Develops and carries out the H&S action plan to be implemented within the integrated safety management system for ITER (including guidelines, procedures, training and surveys);-Provides guidance and expertise for all ITER design, engineering, procurement and construction activities in the domain of French H&S regulations (e.g. design review);-Implements the technical control of the Protection Important Activities, as well as their propagation to the entire supply chain;-May be requested to be part of any of the project/construction teams and to perform other duties in support of the project schedule;

Measures of effectiveness	<ul style="list-style-type: none"> -Maintains a strong commitment to the implementation and continuation of the ITER Safety Program, values and ethics. <p>Special notice: May be requested to work on beryllium-containing components. In this case, you will be required to follow the established ITER Beryllium Management Program for working safely with beryllium. Training and support will be provided by the ITER Organization.</p> <ul style="list-style-type: none"> -Reports to the Security, Health and Safety Division Head; -May be required to interact with the Labour inspector; -In response to requests from the Director-General and/or Head of Safety Department (SD), or proactively, informs the DG/ SD Head of any important and urgent issues that cannot be handled by the concerned line management and that may jeopardize the achievement of the Project's objectives.
	<ul style="list-style-type: none"> -Develops an effective medium-term plan of emergency and H&S management; -Performs efficiently incident/accident analyses, proposing recovery action plans to avoid reoccurrence; -Achieves an OHS fully developed and well tested integrated operational and management system for the operational phase of the installation of the Machine; -Defines H&S and OHS Key Performance Indicators monitoring the efficiency of action plans; -Responsible and accountable for risk analysis deliverables that meet health and security standards, quality schedule and cost requirements by providing risk analysis for each system in due time; -Ensures compliance with all requests related to OHS, meeting the agreed response schedule related to their demands; -Ensures that the H&S risk database is comprehensive and accurate. <p>Project Construction Phase</p>

Applicant criteria

Level of study	Master or equivalent degree
Diploma	Occupational safety, emergency management or other
Level of experience	At least 10 years
Technical experience/knowledge	<ul style="list-style-type: none"> -At least 10 years' experience in the development and management of H&S and OHS activities at both individual and organizational level; -Experience working in H&S program management for large construction projects; -Experience working in Emergency management for international construction projects; -Knowledge of French H&S regulations is considered as an advantage.
People management experience	At least 5 years
Social skills	<p>Ability to work effectively in a multi-cultural environment , Ability to work in a team and to promote team spirit</p> <ul style="list-style-type: none"> -At least 5 years' experience in supervising a multicultural team; -Ability to provide effective leadership, motivate and develop the team members' skills and experience.
General skills	<ul style="list-style-type: none"> -Ability to promote high visibility of shared contributions to goals; -Ability to articulate messages in a way that is broadly understandable; -Ability to analyze multiple and diverse sources of information to define problems accurately; -Ability to model high standards of confidentiality, honesty and integrity.
Languages	<p>English (Fluent) French (Working)</p>
Specific skills	<p>MS Office standard (Word, Excel, PowerPoint, Outlook)</p> <ul style="list-style-type: none"> -Working knowledge of French is considered as an advantage.
Others	<ul style="list-style-type: none"> -Good knowledge of Microsoft Office tools; -Experience in IT safety related software is valuable.

IO1901 Occupational Health and Safety Officer - SD-025

General information

Job category	Standard
Status	Published
Department	SD/ Safety Department
Division	SD / Security, Health & Safety Division

Job description

Main job	Safety - Security - Health
Title of the position	Occupational Health and Safety Officer - SD-025
Job family	Functional Officer - 2
Grade	P3
Direct employment	Required
Purpose	<p>To provide support and guidance for the development and implementation of activities related to Occupational Health and Safety (OHS) defined in the order 92 of the French Law on emergency management, within the ITER site and premises.</p> <p>To enforce and monitor the implementation and respect of the OHS action plan, rules and regulations.</p> <p>To ensure all ITER Organization activities comply with the H&S regulations for each phase of the ITER Project.</p>
Main duties / Responsibilities	<ul style="list-style-type: none">-Contributes to the implementation of a strong OHS leadership and emergency management culture within the whole organization, including worksite contractors, providing guidance, training, communication and assessment support on related activities;-Develops Key Performance Indicators and carries out the implementation of the H&S action plan within the integrated safety management system for the ITER Organization (including guidelines, procedures, training and surveys);-Develops and implements H&S measures for ITER staff and contractors working on the ITER site and premises, in respect to the order 92;-Supports the development, implementation and maintenance of the Emergency management processes of the ITER Organization (including guidelines, procedures, training and surveys), participating and organizing training exercises in accordance with ITER Organization needs and host state regulations;-Participates in the organization and management of H&S Program and Committee activities, defining and monitoring the general H&S conditions of the ITER area in respect to order 92 ;-Develops the risk analysis procedure, plan and data base, anticipating potential hazards;-Answers to departments' queries on H&S related topics;-Identifies, keeps and updates a database of applicable legal requirements for their scope of work;-Takes part/leads incident and accident investigations;-Takes part in the on-call duty service established by the ITER Organization outside normal working hours, including nights, weekends and public holidays;-May be required to work outside normal working hours, including nights, weekends and public holidays;-Implements the technical control of the Protection Important Activities, as well as their propagation to the entire supply chain;-May be requested to be part of any of the project/construction teams and to perform other duties in support of the project schedule;-Maintains a strong commitment to the implementation and continuation of the ITER Safety Program, values and ethics. <p>Special notice: May be requested to work on beryllium-containing components. In this case, you will be required to follow the established ITER Beryllium Management Program for working safely with beryllium. Training and support will be provided by the ITER Organization.</p> <ul style="list-style-type: none">-Reports to the OHS Section Leader;-In response to requests from the Director-General and/or Head of Safety Department (SD), or

Measures of effectiveness	proactively, informs the DG/ SD Head of any important and urgent issues that cannot be handled by the concerned line management and that may jeopardize the achievement of the Project's objectives.
	<ul style="list-style-type: none"> -Implements efficiently the medium-term plan of emergency and H&S management; -Advises and trains efficiently ITER staff and contractors on OHS topics; -Provides high quality risk analysis for each system in due time; -Develops and maintains accurate and complete data bases related to their activities in respect to order 92 of the French Law; -Provides OHS answers to all ITER shareholders and stakeholders, meeting the agreed response schedule related to their demands.
	Prject Construction Phase

Applicant criteria

Level of study	Master or equivalent degree
Diploma	Occupational safety, emergency management or other
Level of experience	At least 8 years
Technical experience/knowledge	<ul style="list-style-type: none"> -At least 8 years' experience in the development, management and regulation of H&S activities at both an individual and organizational level; -Experience working in H&S program management for large construction projects; -Experience working in Emergency management for international construction projects; -Knowledge of French H&S regulations is considered an advantage.
	<ul style="list-style-type: none"> -Ability to work effectively in a multi-cultural environment , Ability to work in a team and to promote team spirit
Social skills	<ul style="list-style-type: none"> -Ability to facilitate dialogue with a wide variety of contributors and stakeholders; -Ability to adjust communication content and style to deliver messages; -Ability to persist in the face of challenges to meet deadlines with high standards; -Ability to gain the confidence and trust of other easily and to promote team spirit.
General skills	
Languages	English (Fluent)
Specific skills	MS Office standard (Word, Excel, PowerPoint, Outlook)
Others	<ul style="list-style-type: none"> -Working knowledge of French is considered an advantage. -Good knowledge of Microsoft Office tools; -Experience in IT safety related software is valuable.