**PRIOR INDICATIVE NOTICE (PIN)**

**OPEN TENDER SUMMARY**

**IO/23/OT/10025765/FMR**

For

**Design and Built of office building B05**

**Abstract**

The purpose of this summary is to provide prior notification of the IO’s intention to launch a competitive Open Tender process in the coming weeks. This summary provides some basic information about the ITER Organisation, the technical scope for this tender, and details of the tender process for the procurement of the Design and Built of office building B05.

# Introduction

This Prior Indicative Notice (PIN) is the first step of an Open Tender Procurement Process leading to the award and execution of a Works Contract.

# Background

The ITER project is an international research and development project jointly funded by its seven Members being, the European Union (represented by EURATOM), Japan, the People’s Republic of China, India, the Republic of Korea, the Russian Federation and the USA. ITER is being constructed in Europe at St. Paul–Lez-Durance in southern France, which is also the location of the headquarters (HQ) of the ITER Organization (IO).

For a complete description of the ITER Project, covering both organizational and technical aspects of the Project, visit [www.iter.org](http://www.iter.org).

# Scope of Services

The scope of the Works covered by this document is the Design and Built of office building B05 including but not limited to:

The ITER Organization intends to devise a turnkey contract to perform the design and construction of office accommodation on the ITER Site. The building shall have three storeys and a total internal floor surface of around 3,000 m2, comprising of offices for approximately 275 people.

The scope includes all activities necessary to complete the Works in accordance with requirements defined in this specification, including but not necessarily limited to:

* Management of all (Sub) Contractor(s) activities.
* Geotechnical mission(s) to justify the hypothesis taken by the Contractor during the design phase.
* Design and construction of early preparatory works including several type of networks rerouting and installation.
* Earthworks, buried foundations and networks installation;
* Design and construction studies of the foundations, the building and the building services, including the electricity network, lighting, low current networks, fire detection, HVAC, sanitary installations and plumbing;
* Roof waterproofing;
* Supply and installation of ducts, manholes and networks and their connection to the existing networks: electrical power, low currents, optical fibre, supplies of potable and raw water, sanitary drainage, precipitation drainage;
* Supply and installation of the conduits and cable trays for low voltage and low currents;
* Supply and installation of the cables, plugs, cabinets, patch panels and all connections;
* HVAC equipment and connections in fluids, power and controls;
* Toilets and facilities, water supply and evacuation;
* Staircases for access to L2, L3 and roof;
* Joinery;
* Safety and wayfinding signage;
* Access control and security cameras;
* Exterior surface finishing works;
* Supply and installation of office furniture;
* Commissioning tests;
* Replacement or repair of any defects or non-compliances during the defects notification period and the warranty periods.
* Provision of a complete and comprehensive set of as-built documentation.

For the full scope of services, please see attached Technical Specifications ref. 8LZ4FZ v1.3

# Procurement Process & Objective

The objective is to award a Service Contract through a competitive bidding process.

The Procurement Procedure selected for this tender is called the **Open Tender** procedure.

The Open Tender procedure is comprised of the following four main steps:

* Step 1- Prior Information Notice (PIN)

The Prior Information Notice is the first stage of the Open Tender process. The IO formally invites interested Suppliers to indicate their interest in the competitive process by returning to the Procurement officer in charge the attached “Expression of Interest and PIN Acknowledgement” by the date indicated under the procurement timetable.

***Special attention:***

**Interested tenderers are kindly requested to register in the IO Ariba e-procurement tool called “IPROC”. You can find all links to proceed along with instruction going to:**[**https://www.iter.org/fr/proc/overview**](https://www.iter.org/fr/proc/overview)**.**

**When registering in Ariba (IPROC), suppliers are kindly requested to nominate at least one contact person. This contact person will be receiving the notification of publication of the Request for Proposal and will then be able to forward the tender documents to colleagues if deemed necessary.**

* Step 2 - Invitation to Tender

After 10 working days of the publication of the PIN, the Request for Proposals (RFP) will be published on our digital tool “Iproc”. This stage allows interested bidders who have indicated their interest to the Procurement Officer in charge AND who have registered in IPROC to receive the notification that the RFP is published. They will then prepare and submit their proposals in accordance with the tender instructions detailed in the RFP.

**Only companies registered in this tool will be invited to the tender.**

* Step 3 – Tender Evaluation Process

Tenderers proposals will be evaluated by an impartial evaluation committee of the IO. Tenderers must provide details demonstrating their technical compliance to perform the services in line with the technical scope and in accordance with the particular criteria listed in the RFP.

* Step 4 – Contract Award

A Supply contract will be awarded on the basis of best value for money according to the evaluation criteria and methodology described in the RFP.

# Procurement Timetable

The tentative timetable is as follows:

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| --- | --- |
| Milestone | Date |
| Publication of the Prior Indicative Notice (PIN) | 12 April 2023 |
| Submission of expression of interest form | 24/04/2023 (10 days after PIN publication) |
| Invitation to Tender (ITT) launched on iPROC | 25th April 2023 |
| Site Visit placeholder | 4th May (Morning) – to be confirmed |
| Tender Submission | 6th June 2023 |
| Contract Award | July 2023 |
| Contract Signature | July 2023 |

# Quality Assurance Requirements

The Contractor shall have an ITER approved Quality Assurance (QA) Program or an ISO 9001 accredited quality system.

# Contract Duration and Execution

The ITER Organization shall award the Works Contract around July 2023. The contract duration shall be 365 calendar days for the works, followed by a Defect Notifications Period of 365 days.

The conditions of Contract that will apply to this procurement is the FIDIC Short Form of Contract, First Edition – 1st edition 1999 (called: Green Book).

# Candidature

Participation is open to all legal entities participating either individually or in a grouping/consortium. A legal entity is an individual, company, or organization that has legal rights and obligations and is established within an ITER Member State, being, the European Union (represented by EURATOM), Japan, the People’s Republic of China, India, the Republic of Korea, the Russian Federation and the USA.

Legal entities cannot participate individually or as a consortium partner in more than one application or tender of the same contract. A consortium may be a permanent, legally established grouping, or a grouping which has been constituted informally for a specific tender procedure. All members of a consortium (i.e. the leader and all other members) are jointly and severally liable to the ITER Organization.

In order for a consortium to be acceptable, the individual legal entities included therein shall have nominated a leader with authority to bind each member of the consortium, and this leader shall be authorised to incur liabilities and receive instructions for and on behalf of each member of the consortium.

It is expected that the designated consortium leader will explain the composition of the consortium members in its offer. Following this, the Candidate’s composition must not be modified without notifying the ITER Organization of any changes. Evidence of any such authorisation shall be submitted to the IO in due course in the form of a power of attorney signed by legally authorised signatories of all the consortium members.

All consortium members shall be registered in IPROC.

# Sub-contracting Rules

Subcontracting is limited to 30 % of the contract value and up to level 2.

All sub-contractors who will be taken on by the Contractor shall be declared with the tender submission in IPROC. Each sub-contractor will be required to complete and sign forms including technical and administrative information which shall be submitted to the IO by the tenderer as part of its tender.

All declared sub-contractors must be established within an ITER Member State in order to participate.

The IO reserves the right to approve (or disapprove) any sub-contractor which was not notified in the tender and request a copy of the sub-contracting agreement between the tenderer and its subcontractor(s). Rules on sub-contracting are indicated in the RFP itself.